

# K.J.VIDHYAMANDIR

Opp I.T.I, Javla Savli, Savli – 391770.Dist: VADODARA (Gujarat) INDIA

## JOB APPLICATION FORM

[Fill up all the details correctly & carefully]

Please Affix  
Recent  
Passport size  
photograph

Date of advertisement: \_\_\_\_\_

Applied for the Post of: \_\_\_\_\_

Department: \_\_\_\_\_

1. (I) Full Name (in block letters): \_\_\_\_\_  
(As in HSC Mark Sheet)

(ii) Father's / Name: \_\_\_\_\_

(iii) Mother's Name: \_\_\_\_\_

2. Present Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Pin \_\_\_\_\_

3. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Pin \_\_\_\_\_

4. Phone No. : Mobile: \_\_\_\_\_ / \_\_\_\_\_  
Home or Any Family Member's Alternate Ph. No: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

5. Date of Birth: \_\_\_\_\_ Age [(as on date) completed years] \_\_\_\_\_

6. Nationality: \_\_\_\_\_

Gender:  Male /  Female

Marital Status:  Married /  Unmarried

Native Place: (village / Dist. / State): \_\_\_\_\_

7. Religion: \_\_\_\_\_ Caste: \_\_\_\_\_

8. Do you belong to (Please tick): OPEN  SC  ST  SEBC?

If yes, whether certificate attached from: **Certificate in Hindi / English / Gujarati**

Competent authority (please tick)

Physically Handicapped:  YES /  NO.

9. **Educational Qualification:**

|   | Board/Uni. | Year | % | Branch | Subject With Specialization |
|---|------------|------|---|--------|-----------------------------|
| SSC   |            |      |   |        |                             |
| HSC / Diploma   |            |      |   |        |                             |
| B.E./B. TECH<br>Graduate Level  |            |      |   |        |                             |
| GATE/NET Score  |            |      |   |        |                             |
| M.E./M. TECH<br>Masters Level   |            |      |   |        |                             |
| Ph.D.   |            |      |   |        |                             |
| M.Phil.   |            |      |   |        |                             |
| Others:   |            |      |   |        |                             |
| Attach Self attested Photo copy of the above documents which ever you have. |            |      |   |        |                             |

10. **Post held at present**

| Post held at present | Date of Appointment | Nature of the Post (Temporary / Probation/ Permanent) | Name & Address of Employers |
|----------------------|---------------------|---|-----------------------------|
|                      |                     |   |                             |

Copy of appointment order is attached:  Yes /  No

Present Pay Scale: \_\_\_\_\_

Basic Pay: \_\_\_\_\_ Other Allowances: \_\_\_\_\_ Gross Salary \_\_\_\_\_

Type of organization (Government / Semi Government / Grant in Aid/ SELF FINANCE.)

PAN NO. \_\_\_\_\_ P.F.NO. \_\_\_\_\_

ADHAR CARD NO. \_\_\_\_\_

Bank A/C. No. \_\_\_\_\_ Bank Name: \_\_\_\_\_

Bank Branch name: \_\_\_\_\_ I F S C CODE NO \_\_\_\_\_

**[IFSC code no is a 9 digit code you can find out from your Bank Cheque book or ask your Bank]**

**Note: PAN CARD, ADHAR CARD & BANK DETAILS ARE REQUIRED AS PER AICTE – GTU NORMS**

11. Prizes, Awards, etc.: \_\_\_\_\_

12. **Experience Details:** (from present post to back)

| Sr. No. | Employer's Name | Post held | Salary Rs. | Length of Service (date) |    | Nature of work |
|---------|-----------------|-----------|------------|--------------------------|----|----------------|
|         |                 |           |            | From                     | To |                |
| 1       |                 |           |            |                          |    |                |
| 2       |                 |           |            |                          |    |                |
| 3       |                 |           |            |                          |    |                |
| 4       |                 |           |            |                          |    |                |
| 5       |                 |           |            |                          |    |                |

13. (A) Total Experience: \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

(i) Teaching: \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

(ii) Industrial: \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

(b) **Research Activities:** (Excluding M. TECH. Dissertation & Ph.D. work)

| Sr. No. | Degree Registered / Project under taken | Duration (date) |    | University / Sponsoring Authority | Funds sanctions | Present Status |
|---------|---|-----------------|----|-----------------------------------|-----------------|----------------|
|         |   | From            | To |                                   |                 |                |
|         |   |                 |    |                                   |                 |                |
|         |   |                 |    |                                   |                 |                |
|         |   |                 |    |                                   |                 |                |
|         |   |                 |    |                                   |                 |                |

(c) **Publication:** No of Books Published \_\_\_\_\_

❖ **National Journal**

| Sr. No. | Name of Journal | Volume No. | Month / Year | Title (in short) |
|---------|-----------------|------------|--------------|------------------|
|         |                 |            |              |                  |
|         |                 |            |              |                  |
|         |                 |            |              |                  |

❖ **International Journal**

| Sr. No. | Name of Journal | Volume No. | Month / Year | venue | Title |
|---------|-----------------|------------|--------------|-------|-------|
|         |                 |            |              |       |       |
|         |                 |            |              |       |       |
|         |                 |            |              |       |       |

❖ **Conference / Seminar** (Applicable if full text of paper is published)

| Sr. No. | Name of Conference / Seminar      | Month / Year | Venue | Title |
|---------|-----------------------------------|--------------|-------|-------|
|         | National Conference/ Seminar      |              |       |       |
|         |                                   |              |       |       |
|         |                                   |              |       |       |
|         | International Conference/ Seminar |              |       |       |
|         |                                   |              |       |       |
|         |                                   |              |       |       |

(d) Other Activities:

(i) Number of Expert Lectures Delivered: \_\_\_\_\_

(ii) Number of summer / winter schools / Training Programmed: \_\_\_\_\_  
Organized

(iii) Number of Seminar / Conference / Workshop / Networking : \_\_\_\_\_  
Programme Organized

Administrative & Community Services: (e.g. Dean/ Vice-Principal/ Principal/ Hostel warden/ HOD/ Prof. In charge/ Chairman, Board of Studies/ Self Development programs for community Services)

| Sr. No. | Name of Assignment | Duration | Name of responsibility shared / service offered |
|---------|--------------------|----------|---|
|         |                    |          |   |
|         |                    |          |   |
|         |                    |          |   |

14. Member of Technical Societies: \_\_\_\_\_

\_\_\_\_\_

15. Extra Curricular activities / Hobbies: \_\_\_\_\_

16. Please give details of two References:

(i) Name: \_\_\_\_\_ (ii) Name: \_\_\_\_\_

Designation: \_\_\_\_\_ Designation: \_\_\_\_\_

Organization Name \_\_\_\_\_ Organization Name \_\_\_\_\_

\_\_\_\_\_

Mo. No. \_\_\_\_\_ Mo. No. \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

17. EXPECTED SALARY: \_\_\_\_\_

18. Any other relevant information: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signature of Applicant)

**DECLARATION**

I declare that the statements made in this application are true to the best of my knowledge and belief.

I understand that misleading or wrong information supplied may lead to summarily rejection of application / appointment if found subsequently.

Date: \_\_\_\_\_

Place: \_\_\_\_\_ (Signature of Applicant)

-----  
**WITHOUT FAIL FILL UP THE FOLLOWING DETAILS CAREFULLY**

|   |
|---|
| Name: _____   |
| Correspondence Address: _____<br>_____<br>_____ Pin _____ |
| Phone/Mobile No. : _____ / _____                          |

**PLEASE ATTACH SELF ATTESTED PHOTO COPIES OF FOLLOWING DOCUMENTS**

- \* All Mark Sheets & Certificates (From SSC to Masters / Ph.D.)
- \* Resume
- \* Appointment Letters – Experience Certificates (which ever available)
- \* PAN Card
- \* Bank Passbook
- \* Aadhaar Card
- \* Voter ID
- \* any one Proof of Residence.